

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

26

February 24, 2004

FROM: KEN A. MILLER, Director
Department of Public Works – **Transportation**

SUBJECT: **CONTRACTS WITH VARIOUS VENDORS TO SUPPLY ROAD MATERIALS**

RECOMMENDATION: Approve the following contracts for road materials to be used for County road maintenance from February 24, 2004 through December 31, 2004:

CONTRACTOR	CONTRACT AMOUNT
AN-WIL, INC.	\$500,000
VALERO MARKETING & SUPPLY COMPANY	\$500,000

BACKGROUND INFORMATION: On September 16, 2003, the Board approved the issuance of a Request for Proposal (RFP) for Road Materials for use on County road maintenance. For the purposes of the RFP, Road Materials was defined as aggregates, asphalt concrete, asphalt emulsions, blast slag, crack sealant, Portland cement concrete, rip rap, and volcanic cinders. The Department solicited proposals from companies in accordance with County Policy No. 11-05. The RFP was posted on the County Web Page, as well as mailed directly to forty (60) vendors and twenty-seven (27) proposals were received. A panel of knowledgeable persons from the Department reviewed the proposals and determined that twenty-five (25) companies that submitted proposals met the requirements specified in the RFP, including type of commodity, location, availability, and desire to bid on delivered materials throughout the year.

Contracts for twenty-three (23) companies with responsive bids for Road Materials were approved by the Board on February 3, 2004. At this time, the Department recommends the final two companies (An-Wil, Inc. and Valero Marketing & Supply Co.), that submitted responsive bids, be awarded contracts to provide Road Materials. The chosen company for each job will be determined based on the needs of the Department, including equipment type and service location, and overall cost. A Division Chief or Superintendent of the Department will authorize the Contractor that best meets the needs of the County to proceed with the job. If the Department's needs cannot be met by one of the Board-approved Contractors, due to scheduling or other considerations, the Department will get quotes from other companies through normal Purchasing Department procedures.

REVIEW AND APPROVAL BY OTHERS: This item and the contracts were reviewed by Deputy County Counsel Charles S. Scolastico (387-5481) on February 4, 2004, Purchasing Department Director, Aurelio De La Torre (387-2074) on February 4, 2004, and by the County Administrative Office (Tom Forster, Administrative Analyst, (387-4635), on February 11, 2004.

FINANCIAL IMPACT: Approval of these contracts will allow the Department up to \$500,000 of spending authority with each of these two (2) vendors for Road Materials through December 31, 2004 with the option to extend the contracts for one (1) additional year. Appropriations for these services are included in the Department's FY 03/04 budget (SAA-TRA-TRA). The Department will track all contract payments to ensure that the total expended amount does not exceed the Board approved amount.

COST REDUCTION REVIEW: The County Administrative office has reviewed this item and concurs with the Department's recommendation because the purchase of road materials is an integral part of maintaining County roads

SUPERVISORIAL DISTRICT (S): All

Record of Action of the Board of Supervisors
PRESENTER: Ken A. Miller, 387-7906